

ARIZONA STATE SCHOOLS FOR THE DEAF AND BLIND POSITION DESCRIPTION

POSITION TITLE: PARENT ADVISOR (Deaf Mentor)
POSITION LOCATION: Statewide - Early Childhood Education Program (ECE)
POSITION REPORTS TO: Outreach Coordinator or Supervisor I or II
POSITION SUPERVISES: None

POSITION GOAL: To provide parent education for the ECE Parent Outreach Program.

QUALIFICATIONS

- High school diploma or GED.
- Fluency in American Sign Language (ASL).
- Experience with deaf culture.
- Experience with young deaf children.
- Independent and reliable means of transportation.

PREFERRED QUALIFICATIONS

- Bachelors or Masters degree in education of the deaf/hard of hearing, early childhood education, deaf studies, counseling or related field.
- Experience working with families.
- Experience teaching ASL.

GENERAL DUTIES

- Provides mentoring, education and support to parents and families with deaf or hard of hearing children birth to five years.
- Provides instruction to children and families on American Sign Language and Deaf culture to assist in the acquisition of typical child and language development.
- Acts as a role model and guide to the Deaf Community for parents.
- Coordinates with Parent Advisor, the family and other early intervention service providers as a member of the early intervention team.
- Participates as needed in the development of the IFSP or IEP and carries out identified goals and objectives.
- Accepts direction and maintains open communication and flexibility in working with families.
- Attends in-services and training sessions as assigned.
- Completes required paper work and record keeping within established time frames and in compliance with all Federal and State laws.
- Maintains confidentiality of all records and information pertaining to families.
- Follows ASDB policies and procedures applicable to this position.
- Performs such other tasks and assumes such other responsibilities as may from time to time be assigned by the Coordinator/Supervisor.

SPECIAL CONDITIONS/REQUIREMENTS:

Some travel required.

PAY PLAN: <u>PARADV</u>	GRADE: <u>PA</u>	FLSA: <u>Exempt/Non-Exempt</u>	DATE: <u>Revised: 7/2006</u>
-------------------------	------------------	--------------------------------	------------------------------